

Term Time Leave

If you wish to inform us of term time leave, you will need to complete a form which can be obtained in the School Office. This will enable us to keep registers up to date in your child's absence.

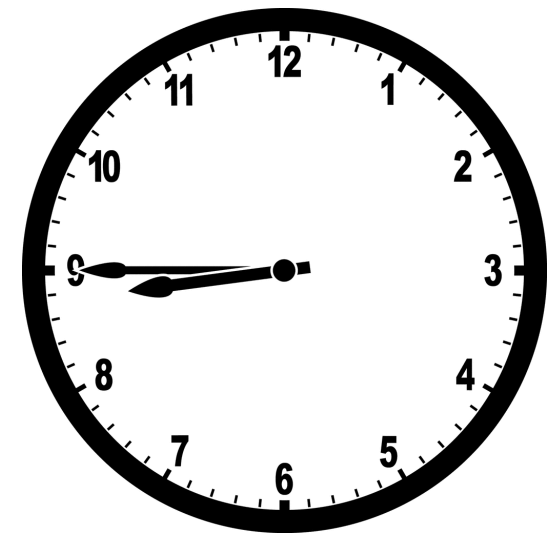
Following the DfE's new guidance, we are no longer able to authorise term time leave.

If your child's attendance is of concern or if you do not inform us of the absence, a Penalty Notice and fine may be issued.

attendance
MATTERS

Eastover Primary School
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www.eastoverschool.co.uk

School Attendance



Eastover
Primary School

Attendance Matters

As a school we are striving to achieve and maintain good attendance across our school.

We take attendance very seriously and, as part of our commitment to improve the attainment of our pupils, we monitor attendance on a regular basis and identify any pupil whose attendance causes concern.

Above 97%: Less than 6 days absence a year

Excellent attendance! These pupils will almost certainly get the best grades they can, leading to better prospects for the future. Pupils will also get into a habit of attending school which will help in the future.

95%: 10 days absence a year

These pupils are likely to achieve good grades and form a habit of attending school regularly. Pupils who take a 2 week holiday every year can only achieve 95% attendance.

90%: 19 days absence a year

Pupils in this group are missing a month of school per year; it will be difficult for them to achieve their best.

85%: 29 days absence a year

Pupils in this group are missing six weeks of school per year; it will be very difficult for them to keep up with work and they are unlikely to do their best or achieve in line with their age group.

80%: 38 days absence a year

The Government classifies pupils in this group as "Persistent Absentees", and it will be almost impossible for them to keep up with work. Parents of pupils in this group could also face the possibility of legal action being taken by the Local Authority.

The start of the day is very important for children, so that they are ready for learning. Children are allowed to arrive between 8.35 and 8.45. Registers are taken at 8.45, so if your child arrives after that time they will be marked as late.



What happens if my child's attendance causes concern?

If a child's attendance is cause for concern there are steps the school will take to bring this to your attention.

The school will do this in several ways, you may receive written notification, text or phone calls from the attendance officer. In cases where attendance is of particular concern, the PFSA will make contact with you to offer support.

If absence is persistently illness related you may be required to provide medical evidence.

Where attendance does not improve we may refer you to the education safeguarding service who will allocate an attendance officer to your child.

Persistent Lateness

We understand that the school mornings can be hectic, but when your child is late for school they are missing out on vital parts of their education.

If your child arrives 30 minutes after the register has been taken, they will have an "unauthorised" late mark – this is the same as an "unauthorised absence". Being late to school can have a considerable impact over the whole school year.

School Days Lost

5 minutes late every day = 3 days

10 minutes late every day = 6.5 days

15 minutes late every day = 10 days

20 minutes late every day = 13 days

30 minutes late every day = 19 days

